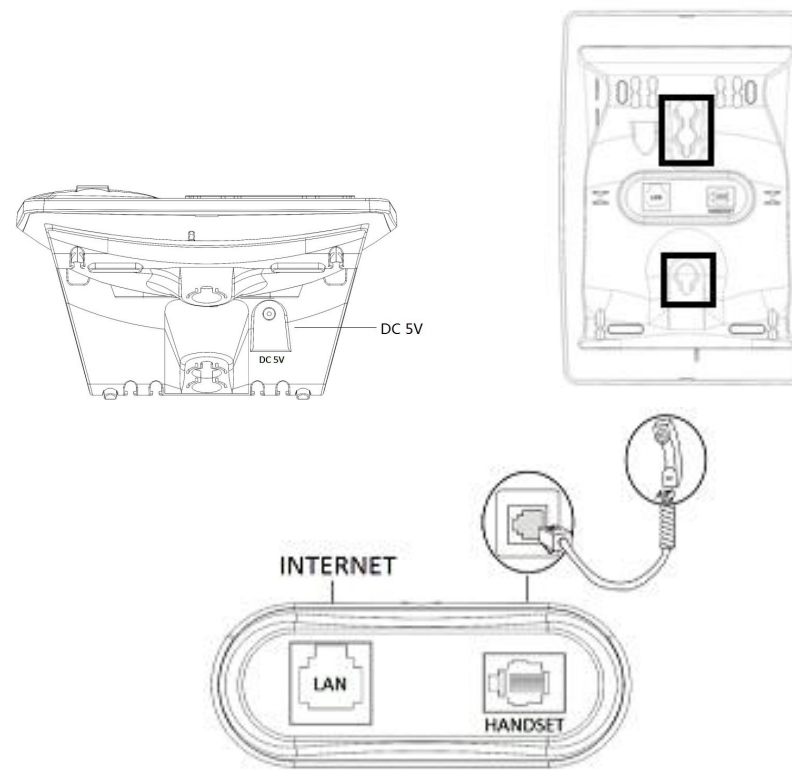


WS118v4 IP 话机快速操作指南



注:支架调转后使用可挂墙。

呼叫保持与恢复

- 如果您想保持一个通话，只需按下**保持键**。
- 如果您想恢复保持的通话，再按下**保持键**则可恢复通话。

音量调节

您可以使用音量键调节不同状态的话机音量。

| 话机状态 | 对应所调节音量 |
|--------|---------|
| 待机状态 | 振铃铃声音量 |
| 手柄摘机状态 | 手柄听筒音量 |
| 耳麦状态 | 耳麦输出音量 |

您可以通过以下方式调节对应的麦克风输入音量：

- 登陆 WEB，选择“话机设置”>“基本设置”>“音量设置”。

三方会议

您可以在一个通话中邀请第三方进行三方会议通话：

- 在通话过程中，按下**会议键**，拨打一个第三方号码，等第三方接通后，再按下**会议键**即可；
- 会议超过三方时，可使用多个话机级联成一个多方会议进行通话

*更多的详细内容请参考本话机的用户手册。您也可以通过访问话机的 Web 页面来进行更详细的参数配置。



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LEDs

表 1 闭音键

| LED 灯状态 | 描述 |
|---------|------------------|
| 灭灯 | 闭音功能未生效 |
| 红色常亮 | 对应线路通话状态下，开启闭音功能 |

表 2 语音信箱

| LED 灯状态 | 描述 |
|---------|----------|
| 灭灯 | 没有未读语音信息 |
| 红色常亮 | 有未读语音信息 |

表 3 免提

| LED 灯状态 | 描述 |
|---------|-----------|
| 灭灯 | 未摘机或保持状态 |
| 红色常亮 | 摘机状态或通话状态 |

安装支架、话机接入

网络及帐号设置

- 步骤为：按话机上的 FLASH 键-> **系统设置**->输入高级设置密码（默认为空）-> **网络**->**Wi-Fi 设置**-> **启用**-> **确定**。
- 步骤为：按话机上的 FLASH 键-> **系统设置**->输入高级设置密码（默认为空）-> **网络**->**IP 设置**-> **网络类型**-> **确定**。
- 步骤为：按话机上的 FLASH 键-> **系统设置**->输入高级设置密码（默认为空）-> **SIP 账号**-> **账号 1**-> **启用**-> **确定**。

发出呼叫

您可以摘机或按下**免提键**来进行一个呼叫。

- **直接呼叫**：直接拨打号码，然后按**#键**；
- **重拨**：按**重拨键**以拨打最近一个拨出的号码；

应答呼叫

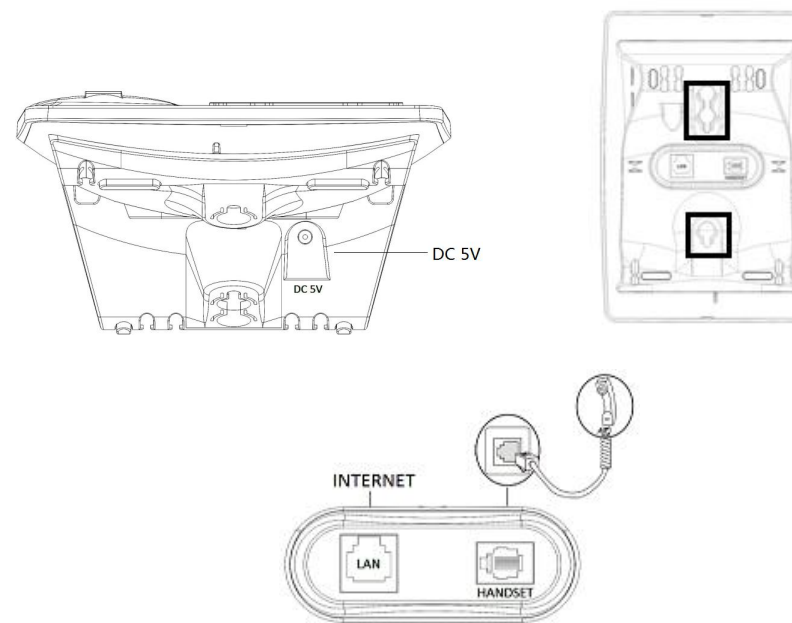
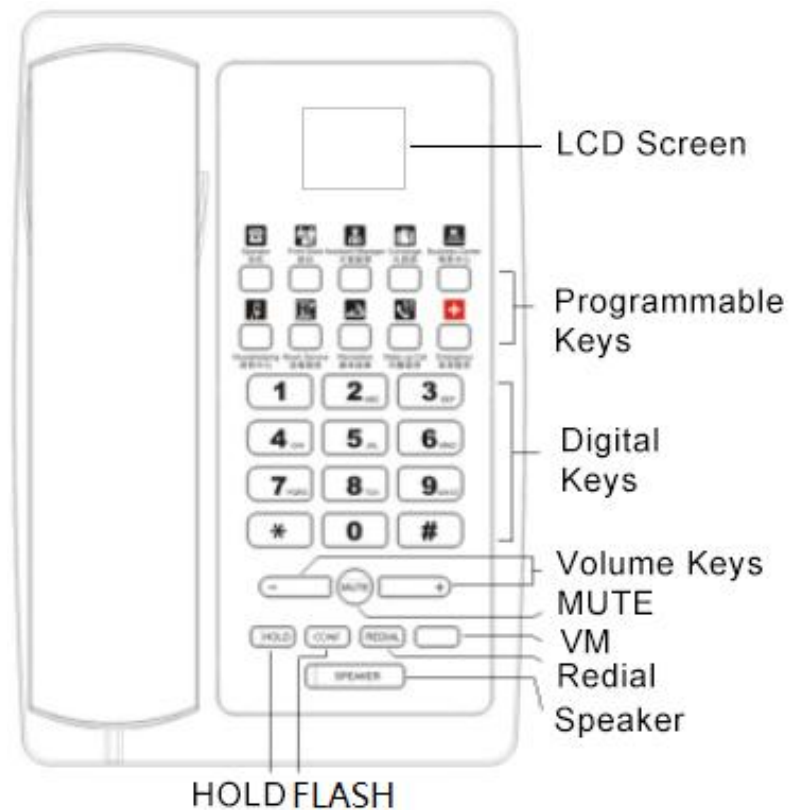
- **直接应答**：您可以简单地摘机进行一个呼叫的应答，当然也可以按**免提键**进行；

通话闭音

实现通话闭音：闭音(MUTE)键

- **闭音键**：在通话中按下**闭音键**，此时对方无法听到闭音端的声音，需要恢复让对方听到，则再次按下**闭音键**，双方通话恢复正常。

WS118v4 IP Phone Quick Operate Guide



Tips: When turn around the bracket, it can wall-mounted.

Hold & Resume

- If you want to hold an active call, you can press **Hold** button, and resume it by pressing again.
- You can switch to other lines and hold the active call by pressing **line** button of other lines, and resume it by pressing the **line** button of previous line.

Volume Adjustment

You can adjust the volume in different status with volume button.

| Phone Status | Corresponding volume |
|--------------|----------------------|
| Standby | Ring volume |
| Hook off | Handset volume |
| Hand-free | Speakerphone volume |

You can adjust the corresponding microphone input volume as follow:

- Log in WEB management, select "Phone setting">"Basic setting">"Volume setting".

3-way Conference

You can invite the third party into a conference during an active call:

- Press **Conference** button in an active call, dial the third party number, and press **Conference** button again when you have connected the third party.
- When the number of conference members is more than 3, you can make more phones to join the conference and it will become a multiparty conference.

***For more detailed information, you can refer to the corresponding User Manual.**



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LEDs

Table 1 MUTE Button

| LED Status | Description |
|--------------|-------------------------------|
| Lighting-off | Toggles the Mute feature off. |
| Red, steady | Toggles the Mute feature on. |

Table 2 VM Button

| LED Status | Description |
|--------------|-----------------------------|
| Lighting-off | No unread voice messages. |
| Red, steady | Have unread voice messages. |

Table 3 Speaker Button

| LED Status | Description |
|--------------|---------------------------------------|
| Lighting-off | Not to pick up or put a call on hold. |
| Red, steady | Pick up and enter normal call. |

Mounting bracket, telephone access

Network & SIP Account

- **Network:** Press **FLASH** button > Choose "System setting" > "Advanced setting"> Enter the password required (The default is empty) > Choose "Wi-Fi Settings" > **Enable** > Press **Save** soft key.
- **Network:** Press **FLASH** button > Choose "System setting" > "Advanced setting"> Enter the password required (The default is empty) > Choose "IP Settings" > Choose "Network"> Press **Save** soft key.
- **SIP Account:** Choose "System setting" > "Advanced setting"> Enter the password required (The default is empty) > Choose "SIP Accounts" > **SIP account 1** > **Enable** > Press **Save** soft key.

Placing a Call

You can pick up the handset or press **Headset/Speaker** button to place a call.

- **Dial directly:** Dial number directly, then press # button;
- **Redial:** Press **Redial** button to dial the latest number;

Answering a Call

- **Answer directly:** You can answer a call by lifting the handset, or pressing the **Speaker** button;

MUTE

- Press **MUTE** button when talking, the voice will be mute on you side and other side cannot hear what you say. If you want to resume, just press again the mute button.